

Plot 2032, Olusegun Obasanjo Way, Wuse Zone 7, Abuja.

INVITATION FOR TECHNICAL & FINANCIAL BID/EXPRESSION OF INTEREST NATIONAL AGENCY FOR FOOD AND DRUG ADMINISTRATION AND CONTROL (NAFDAC)

The National Agency for Food and Drug Administration and control (NAFDAC) is an Agency of the Federal Government established by Cap. N1, LFN, 2004 and charged with the responsibility to regulate and control, among others, the importation, exportation, manufacture, advertisement, distribution, sale and use of food, drugs, cosmetics, medical devices, packaged water chemicals and detergents.

The Agency hereby invites interested reputable and competent companies with relevant experience and good track records to respond to the invitation for technical and financial bids

LOT CATEGORY A WORKS

NO PROJECT TITLE

(1) Constructions of perimeter fence, gate and gatehouse at Ebonyi State

SCOPE OF WORK

FENCE

Block works, Wall Finishing, Concrete coping, Metal fence grill Concertina wire, entrance gate, Ring Culvert etc.

GATEHOUSE

Substructure Works, Superstructure works, Roof Works, Ceiling Finishing, Doors & Locks. Windows/metal Works, Electrical and Plumbing Installations, Plastering & Tiling works

LOCATION

Ochoudo City Zone 10 & 7 Abakaliki Ebonyi State

(2) Constructions of perimeter fence, gate and gatehouse at Kebbi state

SCOPE OF WORK

FENCE

Block works, Wall Finishing, Concrete coping, Metal fence grill Concertina wire, entrance gate, Ring Culvert etc.

GATEHOUSE

Substructure Works, Superstructure works, Roof Works, Ceiling Finishing, Doors & Locks, Windows/metal Works, Electrical and Plumbing Installations, Plastering & Tiling works

LOCATION

Federal Secretariat Layout Gwandangaji Bimin Kebbi, Kebbi State.

(3) Constructions of perimeter fence, gate and gatehouse at Ogun state

SCOPE OF WORK

FENCE

Block works, Wall Finishing, Concrete coping, Metal fence grill Concertina wire, entrance gate, Ring Culvert etc.

GATEHOUSE

Substructure Works, Superstructure works, Roof Works, Ceiling Finishing, Doors & Locks, Windows/metal Works, Electrical and Plumbing Installations, Plastering & Tiling works

LOCATION

Within Ogun State Government Secretariat Acquisitions, off Ibrahim Babagida boulevard Oke Mosan Abeokuta, Ogun state.

(4) Constructions of perimeter fence, gate and gatehouse at Osun state

SCOPE OF WORK

FENCE

Block works, Wall Finishing, Concrete coping, Metal fence grill Concertina wire, entrance gate, Ring Culvert etc.

GATEHOUSE

Substructure Works, Superstructure works, Roof Works, Ceiling Finishing, Doors & Locks, Windows/metal Works, Electrical and Plumbing Installations, Plastering & Tiling works

LOCATION

Osun Government Reservation Along Osogbo/Gbonga Rd. Abere Osun State.

(5) Constructions of perimeter fence, gate and gatehouse at Kwara state

LOT SCOPE OF WORK

NO FENCE

Block works, Wall Finishing, Concrete coping, Metal fence grill Concertina Wire, entrance gate, Ring Culvert etc.

GATEHOUSE

Substructure Works, Superstructure works, Roof Works, Ceiling Finishing, Doors & Locks, Windows/metal Works, Electrical and Plumbing

LOCATION

Along Ilorin Ajase-IPO Road, GAMO Kwara State

(6) Constructions of perimeter fence, gate and gatehouse at Yobe state

SCOPE OF WORK

FENCE

Block works, Wall Finishing, Concrete coping, Metal fence grill Concertina wire, entrance gate, Ring Culvert etc.

GATEHOUSE

Substructure Works, Superstructure works. Roof Works, Ceiling Finishing, Doors & Locks, Windows/metal Works, Electrical and Plumbing Installations, Plastering & Tiling works

LOCATION

Damaturu Yobe State

(7) Extension Works at Central drug & Vaccine Control Laboratory, Yaba.

SCOPE OF WORK

Demolition, Excavation/earthwork, substructure work, raf foundation, blinding, concrete work, reinforced concrete, roof work & roof covering, ceiling, block work, plastering work, tiling & floor finishes, Painting, doors & window, Partitioning, Electrical & cable works.

LOCATION

8/10 Merret Road Medical Compound, Yaba Lagos State.

(8) Renovation & facelift of Central drug & Vaccine Control Laboratory & PID Yaba

SCOPE OF WORK

Replacement of walkways ceiling, external walls painting, Generator & Gate house, Internal laboratory wall ceiling canteen & kitchen

LOCATION

NAFDAC Laboratory Yaba 8/10 Merret Rd, Medical Compound Yaba.

CATEGORY B GOODS

(9) Procurement of Desktop Computers

SCOPE OF WORK

Core i3, 4Gb Ram, 500GB Hard drive, Tower casing windows 10Pro factory installed 18.5" monitor, UPS, 650V

LOCATION

NAFDAC Nation wide

(10) Provision and deployment, configuration and migration of Microsoft office 365 Enterprise E3 & E1 Plan.

SCOPE OF WORK

Microsoft Office

LOCATION

NAFDAC Nation wide

LOT

NO

(11) Provision and deployment, of Endpoint Protection

SCOPE OF WORK

Network and Endpoint security, Anti-virus, Mobile Security, file security and windows Servers.

LOCATION

NAFDAC Nation wide

(12) Refurbishing & Upgrade of Existing Laboratory Furniture's

SCOPE OF WORK

To replace damage cupboard unit, drawer unit, Work top granite, laboratory sink in Drugs Laboratory, Vaccine Laboratory, etc.

LOCATION

N NAFDAC Laboratory Yaba 8/10 Merret Rd, Medical Compound Yaba.

CATEGORY C

CONSULTANCY SERVICE NON-PROFESSIONAL

SCOPE OF WORK

(13) Engagement of Security Services Provider

LOCATION

NAFDAC offices in Abuja & Lagos.

BIDDING CRITERIA

Prospective bidders are required to submit the following documents along with their financial bids. Bidders/companies are not allowed to bid for more than one project.

MANDATORY REQUIREMENTS

- (1) Evidence of Registration with Corporate Affairs Commission, namely Certificate of Incorporation, memoranda & Articles of Association, form CAC7. CAC2 (Certify True Copy)
- (2) Tax Clearance Certificate for three years i.e. 2015, 2016, and 2017 (Expiring December 2018)
- (3) Evidence of pension clearance certificate for three years i.e. 2015, 2016, and 2017 (Expiring December 2017) issued by the National Pension Commission.
- (4) Evidence of Registration with the Bureau of Public Procurement on the National Database of Contractors, consultants and service providers, by inclusion Certificate of Interim Registration Report (IRR) Expiring on 1/1/2019 or valid certificate issued by BPP.
- (5) Current Certificate of compliance with the Industrial Training Fund (ITF) Act 2011 (provision) valid till 31 December 2018.
- (6) Company Audited Accounts for the last three years 2015, 2016 & 2017.
- (7) Detailed Company/firms profile, indicating management structure, size, strength and number of Management, Technical & None Technical Staff, including Names, qualifications and years of experience).
- (8) Verifiable evidence of experience in similar assignment or jobs executed in the last five (5) years (Tabulated) with details comprising of Client Name, Brief description of Project, Project location, Contract Value, status of Project as completed or on-going, in addition evidence of award letters, contract agreements, Payment Certificates (if on-going) and completion certificate from clients of projects Tabulated must be shown.

(9) Evidence of technical resources and equipment to execute the assignment (Copy of proof of ownership or lease agreement must be attached).

(10) Evidence of financial capability with proof of access to funding or a letter from a commercial bank with assurance of willingness to provide facility to the prospective contractor if the company turns-out to be successful. (Turnover as reflected in financial Statements must correspond with that on the Tax clearance certificate). Please note that banker's letter merely stating that the applicant is a customer or maintains an account with the bank without any turnover range is not acceptable.

(11) For Joint Venture/Partnership, Memorandum of Understanding (MOU) should be provided (all mandatory requirements are compulsory for each JV Partner)

(12) Evidence for current registration with the Nigeria Security and Civil Defense Corps (NSCDC) for Lot 12.

(13) Sworn affidavit that the company is not in receivership/bankruptcy

(14) Sworn affidavit that none of the Directors or partners of the company / firm is an ex-convict in any country for any criminal offence relating to fraud or financial impropriety

(15) Sworn affidavit that none of the officers of NAFDAC or BPP is a former or present Director of the company or firm or has any pecuniary interest in the Tender

COLLECTION OF TENDER DOCUMENTS

Tender Documents in English language containing details of works can be obtained from Monday 10, December, 2018 to Monday 21, January 2019 from 8am to 4pm at the procurement unit third floor NAFDAC Headquarters Plot 2032 Olusegun Obasanjo way wuse Zone 7 Abuja, upon payment of non-refundable fee of N10,000.00 only using the Remita platform from any commercial bank of the bidders choice or online direct payment (visit "<http://www.remita.net>"). Please ensure that you obtain evidence receipt generated i.e. Remita Retrieval Reference (RRR) of such payment, which must be presented on collection of bid document.

SUBMISSION/CLOSING OF TENDER DOCUMENTS

Technical and Financial documents are to be submitted in three (3) copies each, one original and the other two (2) photocopies in a separate sealed envelope and clearly Marked as Technical or Financial with the project name clearly stated, the three envelopes shall be placed in a single outer envelope for submission **on or before 21, January, 2019 by 12noon** and addressed to:

The Director General (NAFDAC)

Attention: Head Procurement

Procurement Unit (Third Floor)

NAFDAC Headquarters

Plot 2032, Olusegun Obasanjo Way, Wuse Zone 7, Abuja.

Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated tender box at the above address. Please note that late submission will be rejected and submission must be hand delivered.

OPENING OF TECHNICAL DOCUMENTS

Technical Documents shall be publicly opened immediately after the close of submission of such by **12noon on Wednesday 21, January, 2019**. at the conference room 2nd floor NAFDAC Headquarters Building, Plot 2032 Olusegun Obasanjo way, wuse Zone 7 Abuja. Interested Service providers/companies and their representatives, civil society organisations and the general public are invited to witness the opening process.

SUBMISSION OF EOI DOCUMENTS

Companies / firms interested in Lot 12 are to submit their EOI documents in three (3) copies one original and the other two photocopies sealed together in an envelope with the titled "Engagement of security services Provider" clearly stated on the top of the envelope and addressed to:

The Director General (NAFDAC)

Attention: Head Procurement

Procurement Unit (Third Floor)

NAFDAC Headquarters

Plot 2032, Olusegun Obasanjo Way, Wuse Zone 7, Abuja.

CLOSING/OPENING DATES OF EOI

All EOI documents must be hand delivered on or before **12noon Monday 7, January, 2019** and the opening will commence immediately after the closed of submission at 12noon 7, January 2019 at the conference room 2nd floor NAFDAC Headquarters Building, Plot 2032 Olusegun

Obasanjo Way Wuse Zone 7 Abuja. Interested Service providers/companies and their representatives, civil society organisations and the general public are invited to witness the opening process.

NOTES:

- (a) Bidders that met the technical requirement will be contacted at a date for the opening of their financial bid, while un-successful bids will be returned unopened.
- (b) NAFDAC is not bound to award contract to any bidder and reserves the right to annul the procurement process at any time without incurring any liabilities in accordance with section 28 of the PPA 2007.
- (c) NAFDAC reserve the right to verify claims made by any service provider/company/firm
- (d) Submitting false document is an offence, which will lead to disqualification and prosecution.
- (e) Bids must be in English Language and signed by an authorized official of the bidder.
- (f) Bidders are advised to visit the site before pricing their financial tender
- (g) Bid submission after the deadline will be rejected.
- (h) Only those that their technical bids /EOI documents are responsive will be invited for the opening of their financial bids/submission of proposals.

SIGNED:

MANAGEMENT

NAFDAC